



School Library Association of New Zealand Aotearoa Te Puna Whare Mātauranga a Kura

SLANZA Award of Merit for Library Assistant

The recipient of a SLANZA Award of Merit for Library Assistant is a member of a library team who has demonstrated an outstanding level of service to their school library to support its contribution to improving student academic achievement.

Eligibility

The SLANZA Award of Merit for Library Assistant may be awarded to more than one member in any given year and may be awarded more than once to the same member for different achievements.

The SLANZA Award of Merit for Library Assistant is available to all current SLANZA members of at least two consecutive years standing.

The Award is available to members of the library team with the job designation of Library Assistant who may, or may not have library qualifications; or a teacher aide with designated library hours.

Purpose

To recognise library assistants/teacher aides who have provided sustained outstanding service in the day-to-day running of a school library.

Criteria

The Award will be made according to the following criteria:

1. Evidence provided of how they have maintained or developed current systems and/or created improved approaches to school library systems, and
2. Demonstrated how they have fostered high morale in the school library team by providing consistent courteous and friendly service to students and staff, and
3. Demonstrated how their sustained commitment and professionalism has led to outstanding services in their school library, and
4. Evidence of commitment to professional development.

Requirements

The achievement for which the award is to be made must have taken place within the previous three years.

Process

The nominee's/applicant's suitability will be assessed by the SLANZA Awards Committee in terms of the above criteria, on the basis of:

1. a) A nomination on the official form, made by two people, at least one of whom must be a current member of the Association or by a group or committee of the Association; or
b) An application by a member, on the official form.
2. Supporting evidence, supplied by the nominator or applicant.
3. Written referees' reports from at least two persons nominated by the applicant, but not including current members of the SLANZA Awards Committee.
4. Supporting statements from a variety of people (not necessarily SLANZA members) are encouraged as they provide the Award's Committee with useful additional information.

Nominations do not need to be confidential.

The SLANZA Awards Committee may seek further information if required to reach a decision.

The closing date for nominations/applications is Friday 14 August 2015

A copy of the application and nomination forms follow.

Successful recipients will be presented with a Certificate at the SLANZA AGM or at a Branch function.
No fee is required.



School Library Association of New Zealand Aotearoa
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APPLICATION FORM

SLANZA Award of Merit for Library Assistant

SLANZA
Administration Officer
PO Box 27321
Marion Square
Wellington 6141

I wish to apply for the SLANZA Award of Merit Library Assistant.

Full name

Address

Email

Phone

Fax

School postal address

Principal's name

Period of SLANZA membership

Names and contact details of two persons to whom reference may be made:

1. Name

Address

Phone

Email

2. Name

Address

Phone

Email

Note: nominations close on Friday 14 August 2015

Please attach a statement in support of your application. The statement should outline clearly the basis of your application in terms of the criteria for the award.

Signature

Date



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NOMINATION FORM

SLANZA Award of Merit for Library Assistant

SLANZA
Administration Officer
PO Box 27321
Marion Square
Wellington 6141

We, the undersigned hereby nominate

Full name

Address

Email

Phone

Fax

School postal address

Principal's name (if relevant)

for the SLANZA Award of Merit for Library Assistant

Nominators (at least one of whom must be a current SLANZA member)

1. Name

Address

Phone

Email

Signature

Date

2. Name

Address

Phone

Email

Signature

Date

Note: nominations close on Friday 14 August 2015

The following statement is supplied in support of the nomination.

The statement should outline clearly the grounds for proposing the nomination in terms of the criteria for the award, with supporting evidence of the nominees achievements.