



# School Library Association of New Zealand Aotearoa Te Puna Whare Mātauranga a Kura

## **SLANZA Award of Merit for Library Assistant**

The recipient of a SLANZA Award of Merit for Library Assistant is a member of a library team who has demonstrated an outstanding level of service to their school library to support its contribution to improving student academic achievement.

### ***Eligibility***

The SLANZA Award of Merit for Library Assistant may be awarded to more than one member in any given year and may be awarded more than once to the same member for different achievements. The SLANZA Award of Merit for Library Assistant is available to all current SLANZA members of at least two consecutive years standing.

The Award is available to members of the library team with the job designation of Library Assistant who may, or may not have library qualifications; or a teacher aide with designated library hours.

### ***Purpose***

To recognise library assistants/teacher aides who have provided sustained outstanding service in the day-to-day running of a school library.

### ***Criteria***

The Award will be made according to the following criteria:

1. Evidence provided of how they have maintained or developed current systems and/or created improved approaches to school library systems, and
2. Demonstrated how they have fostered high morale in the school library team by providing consistent courteous and friendly service to students and staff, and
3. Demonstrated how their sustained commitment and professionalism has led to outstanding services in their school library, and
4. Evidence of commitment to professional development.

### ***Requirements***

The achievement for which the award is to be made must have taken place within the previous three years.

### ***Process***

The nominee's/applicant's suitability will be assessed by the SLANZA Awards Committee in terms of the above criteria, on the basis of:

1. a) A nomination on the official form, made by two people, at least one of whom must be a current member of the Association or by a group or committee of the Association; or  
b) An application by a member, on the official form.
2. Supporting evidence, supplied by the nominator or applicant.
3. Written referees' reports from at least two persons nominated by the applicant, but not including current members of the SLANZA Awards Committee.
4. Supporting statements from a variety of people (not necessarily SLANZA members) are encouraged as they provide the Award's Committee with useful additional information.

Nominations do not need to be confidential. No fee required.

The SLANZA Awards Committee may seek further information if required to reach a decision.

The closing date for nominations/applications is Thursday 1st June 2017.

A copy of the application and nomination forms follow.

Successful recipients will be presented with a Certificate at the SLANZA AGM or at a Branch function



## School Library Association of New Zealand Aotearoa Te Puna Whare Mātauranga a Kura

### APPLICATION FORM

#### SLANZA Award of Merit for Library Assistant

SLANZA  
Administration Officer  
PO Box 27321  
Marion Square  
Wellington 6141

I wish to apply for the SLANZA Award of Merit Library Assistant.

Full name

Address

Email

Phone

Fax

School postal address

Principal's name

Period of SLANZA membership

Names and contact details of two persons to whom reference may be made:

1. Name

Address

Phone

Email

2. Name

Address

Phone

Email

Note: nominations close on Thursday 1st June 2017

Please attach a statement in support of your application. The statement should outline clearly the basis of your application in terms of the criteria for the award.

Signature

Date



**School Library Association of New Zealand Aotearoa  
Te Puna Whare Mātauranga a Kura**

NOMINATION FORM

**SLANZA Award of Merit for Library Assistant**

SLANZA  
Administration Officer  
PO Box 27321  
Marion Square  
Wellington 6141

We, the undersigned hereby nominate

Full name

Address

Email

Phone

Fax

School postal address

Principal's name (if relevant)

for the SLANZA Award of Merit for Library Assistant

**Nominators** (at least one of whom must be a current SLANZA member)

1. Name

Address

Phone

Email

Signature

Date

2. Name

Address

Phone

Email

Signature

Date

Note: nominations close on Thursday 1st June 2017

The following statement is supplied in support of the nomination.

*The statement should outline clearly the grounds for proposing the nomination in terms of the criteria for*

*the award, with supporting evidence of the nominees achievements.*