

Minutes of the SLANZA National Executive Teleconference 5.30pm Thursday 9 September 2004

Present: Liz Probert (President), Karen DuFresne, Di East, Judi Hancock, Kaaren Hirst, Adaire Hannah, Michaela O'Donovan, Joyce Richards, Niki Waterhouse, Johann Williams (secretary).

In attendance: Andrea Thomson, Linda McCullough (reporting for Gerri Judkins), Louise Robbie

Apologies: Bridget Schaumann, Gerri Judkins, Linda McCullough (logged in 5.45pm), Kaaren Hirst (logging in late)

Agenda:

Welcome to new members

Minutes from last meeting

Awards - Andrea

Newsletter – mail out, contents – Louise, Adaire

Membership update

Finance – (John Kenny), Liz

Treasurer's position

RAECO sponsorship- Liz

2004 Miniconference payments – Linda

ASLA – v. brief report on correspondence with Karen Bonanno - Liz

Paid administrative position -

Newsletter – Louise (joining at 6pm)

Mailout – Adaire, Liz

Website update - Niki Waterhouse

SLANZA Study Grants - all

Funding for conference attendances – Johann

Pauline –(Dublin) – Gerri

AnyQuestions? Update - Michaela / Liz

EPIC- Judi

Access - Liz Probert

ERO initiative update – Liz

Brief regional updates- regional representatives (if new and startling and if time allows)

Welcome:

Liz welcomed Michaela O'Donovan (who has been appointed as the LIANZA representative) and Karen DuFresne (who has been appointed as the National Library representative). Both have joined the National Executive since the Face-to-face meeting in July. Members introduced themselves. Karen reported that she would be leaving the National Library at the end of the year.

Minutes of the Face-to-face meeting, 17-18 July 2004 at Southwell School:

These had been circulated by e-mail.

Approved

Moved: Johann Williams

Seconded: Niki Waterhouse

SLANZA Awards

Andrea Thomson joined the meeting to report on the SLANZA Awards. Andrea had circulated the SLANZA Awards Report 2004; updates to the awards; and Terms of Reference for the SLANZA Awards Committee.

As there were no nominations for the award for literacy the Awards Committee recommends that the title and explanation for the Award of Merit for Literacy be changed to *the SLANZA Award of Merit for Promotion of Literacy or for Promotion of Reading and the Enjoyment of Reading* to make clear there are two sections to the Award, and to encourage applications/nominations in the future.

Members discussed the title and felt it should be: **SLANZA Award of Merit for the Promotion of Literacy and the Enjoyment of Reading**

- All awards of Merit can be nominated for, or applied for. Regional committees need to be proactive in identifying and nominating suitable recipients.
- The full citation for the recent Awards recipients would be made available on the website.
- A better New Zealand definition of Information Literacy is needed for the website.
- 19 March, 2005 next closing date for the awards.
- Awards recipients will be eligible for early bird registration price for the Conference (if they enroll after the early bird close off) to enable them to attend to receive the award.
- A high profile occasion is best to present the awards.

Liz thanked Andrea for all the work on the Awards.

Membership: Nothing further to report.

Finance: (circulated)

- The Accounts passed for payment, and financial statements were approved.
- On behalf of the Wellington region, Adaire asked whether the regions would be offered the annual amount of \$500 as in the past. Members were not entirely sure what had been agreed to in the past, but agreed that the amount should be offered. In the absence of supporting evidence it was moved that:

Each region will be offered \$500 at the beginning of each financial year.

Approved

Moved: Adaire Hannah

Seconded: Di Eastwood

- RAECO sponsorship: Liz had contacted Dave Speedy from RAECO. SLANZA should invoice RAECO for the agreed amount twice yearly for the RAECO Board. (Linda referred members to the minutes for March, 2003)

- Miniconference honorarium. This should be available for the organizers of all conferences. Not a compensation for the hours involved, but for sundry unreceipted expenses.

Moved that an honorarium of \$200 be paid to the organizers of SLANZA Miniconferences.

Approved

Moved: Adaire Hannah

Seconded: Judi Hancock

- Paid administrative position: The decision on a paid position combining the roles of Treasurer, Membership Coordinator and Web Manager to be made at the next face-to-face. Judi Hancock reported that John Kenny, as treasurer has affirmed that we can afford this position. Members agreed in principle that if we can afford it we should explore this further. The position would need to be Christchurch based to avoid changes and confusion with the postal address. A job description would need to be drawn up.

Newsletter:

The newsletter is finished and will go to Adaire for a work session that will be timed with a view to Wellington region taking responsibility for the mailout. This edition has 16 pages with the back and front covers in colour.

- Louise wanted to know how many editions SLANZA wanted each year, and when. It was agreed that we should send out 3 a year
- Could the National Executive ensure that Louise receives a continuous supply of material? The Regional chairs are responsible for regional submissions for every newsletter on time and in appropriate format. The word count is vital.

Louise was thanked for her work.

Website:

- Niki asked for more regional material and photographs for the website.
- Niki will look at a pass worded area for NE material on the website.
- The Generic Job Description should be called a Sample Job Description.
- As yet there is nothing about the Miniconference on the website Niki will liaise with Louise for reports and Linda will send material from Waikato.

Linda will follow through on a full report of the Miniconference for Access magazine.

EPIC report from Judi Hancock:

Report from EPIC Governance Group Meeting held in Auckland

New Zealand

A wider range of content - enough to reach a point where not all libraries have to subscribe to everything all of the time - greater flexibility of choice, pay per view options, etc.

New Zealand newspapers Science Direct very good as an 'upper level' source; need also a suitable lower level source such as Proquest Science journals

More relevant children's database, etc., World Book Online
Knowledge Basket / SuperIndex
Full text
Global Books in Print
Bookfind

Training, and training, and training
Online training modules
Visits by experts for in-situ training sessions
Possibly template-based clearly written instructions for customers - which can be made specific to each library

Technical issues
Integrate RDS Business Reference Suite and Contemporary Women's Issues databases with the larger Gale interface - these are 'lost' to many customers at the moment

Investigate possibility of 'federated' searching across Epic databases- would need to be extendible for libraries to use for other resources such as online catalogues

Pursue an easier search interface to Gale, perhaps across all their tools - searching is cumbersome currently

Promotion
Make available promotional material on the actual Epic databases, not Epic as a whole. Some libraries use own front-end and their own branding so interested in 'generic' material, not Epic specific

Judi Hancock

AnyQuestions? Update from Michaela O'Donovan:
AnyQuestions.co.nz Update to SLANZA Executive Meeting, 9 September 2004

The Project is progressing well - on time and on budget. We are working towards a late October go-live, followed by a quiet bedding in period until the end of this school year. SLANZA has provided invaluable input into and critique of all aspects of the service, as has the reference group of school library staff and classroom teachers.

Our major launch activities are planned for the beginning of the 2005 school year, and include information packs to schools, stickers for all students, press releases and a demonstration day (hopefully at Parliament) for major stakeholders and the media.

This service will be marketed as offering students help when they need it – often outside school hours. It can in no way replace existing school library or public library services –

merely complement and add to the services currently available, while utilising the medium students are choosing as a first resort for information – the internet.

The pilot service will run for a full calendar year, with three operators on the service between 1pm and 6pm, Monday to Friday including all except the Christmas holidays. The service will also be offered in Te Reo Māori from 1-2pm each day. The purpose of the pilot is to test out the usefulness of and demand for reference service delivered in this way. Michaela O'Donovan, the project manager, will continue to co-ordinate the pilot and complete the evaluation in October 2005.

We've recently held two very successful, joint LIANZA/SLANZA information evenings about the project – in Auckland and Wellington. Concern was raised that some school library staff might see usage of this service as a failure on their part to provide adequate service. (Interestingly, there was not a corresponding concern about public library usage being seen in this way.) Similarly, we noted the risk that principals could view this service as a replacement for their school libraries, and that project communications must be sensitive to this risk.

We agreed that we are all players on the information landscape of NZ children, with the intention of augmenting, rather than decreasing the support options available. In his address to the LIANZA conference this week Paul Reynolds (LIAC Commissioner) challenged libraries to carve out our place in the 21st Century information landscape – AnyQuestions.co.nz is testing out just that. We will take great care with publication of results to ensure they are provided in the appropriate context.

That said, the project sees it is very important 'to have a place at the table' with teachers and principals, so that they know what we are about. To that end we'll be investigating ways to get this message across effectively, such as attendance at major education conferences.

Michaela O'Donovan
9 September 2004

- Pilot software has been installed and staff training in virtual reference interviewing has commenced
- The soft launch after Labour Weekend will be announced on the Listservs. The service will be available in English from 1.00pm-6.00pm and in Te Reo Maori from 1.00-2.00pm.
- A Deed of Consortium has been signed with the Ministry of Education.
- The project has worked to accommodate school library concerns.
- The major launch early in 2005 will take place at Parliament.

Conference Funding: Will be deferred to the next Face-to-face meeting.

Study Grants: Interest is being shown.

ERO initiative:

This is looking at the information landscape and effective student access. Liz is on the external reference group for this project and will report as more information becomes available. Over the next two terms ERO teams will look at student access to the Web, books and libraries in the 400 schools they visit. ERO officers are being trained at the moment.

General business:

- Linda asked about the NZEI pay round for support staff, and whether any input was required. We need to be active in the new round. Email discussion to follow this up.
- Cambridge High School update. The proposal in the floor plan for the cyber café was for 3 Internet Computers! The Statutory Manager was quoted as saying that “Schools need libraries.”

The meeting closed at 7.00pm

Next Meeting: Auckland, Saturday/Sunday 6 November.