

# **Minutes of SLANZA National Executive Teleconference 6.00pm, Thursday 27 November, 2003**

## **Present:**

Liz Probert, Judi Hancock, Adaire Hannah, Gerri Judkins, John Kenny, Pauline McCowan, Louise Robbie, Niki Waterhouse, Johann Williams

## **Apologies:**

Jill Barker (late in being connected), Andrea Thomson

## **Minutes of the Previous Meeting:**

Held in Christchurch, 23 September, 2003. These had been circulated.

Approved.

Proposed: Louise Robbie Seconded: Pauline McCowan

## **Welcome:**

Liz Probert passed on congratulations on the 2003 Conference.

## **Financial Report:**

Accounts Paid 23 August to 14 October previously circulated. John Kenny spoke to this.

- There is no reference to the Conference in the accounts as Eddy van Til is still working through the final payments. While there is about \$36,000 in the Conference Account, after disbursements, we hope to have \$10,000 plus.
- The balance of the account is in dispute with the bank as a cheque debit appears for which we have no corresponding number. If we are wrong, this will cost us \$15.00.
- Money has been moved from the cheque account to bring the term deposit up to \$10,000.
- After the payment of accounts, the cheque account balance stands at \$7,877.93.

There were no questions about the accounts and payments.

Payments approved.

Proposed: John Kenny Seconded: Niki Waterhouse

RAECO has been invoiced for the \$1,400 balance of the promised sponsorship. After discussion it was agreed that John Kenny would send it all out at the beginning of 2004 when the balance is received.

Liz Probert asked that John Kenny remind all regional treasurers about the need to send in financial reports and accounts.

## **General Business:**

### **Membership:**

Liz had figures from Margaret Forbes. 634 at end of September  
10 renewals, 41 new members.

**Invoices:**

It had already been agreed that invoices would be sent out at the beginning of February, 2004.

Gerri Judkins will draft the invoice and email a copy to the NE for confirmation before sending it to Margaret.

A copy of the 3M Award Poster, and the brochure for the 2004 Miniconference will be included with each invoice in the mailout.

**Regional Reports:**

Reports were largely held over because of the time constraints of the teleconference.

Gerri reported that they weren't having an end of year function, but would start with a social and meal on February 14, 2004.

Jill Barker visited the new library at James Hargest High School.

Jill Stotter, with all her expertise, is back on the Auckland committee.

**2003 Conference**

The success of the 2003 Conference was again highlighted. Adaire voiced congratulations to Judi.

The organizing group for the 2003 Conference will meet with Eddy van Til on 11 December for the final financial results.

Liz will supply deadline dates to Judi and the Conference Committee to produce an article on the Conference for publication in Access.

Andrea has written something for Curriculum Corporation.

There was a suggestion that SLANZA produce a regular column for ASL.

**VRSS Project**

Liz and Adaire had been talking with Michaela O'Donovan involved in Project Management for the National Library's Virtual Reference for School Students Project.

Liz had circulated a draft of SLANZA's response. There was particular concern that there was almost no mention of the school library team in the project plan.

Judi queried points 3.4, 4.1, 4.3.1 and 4.3.2.

There was discussion about quality control, hours of operation and possible representation of a school librarian or teacher librarian on the reference team.

Liz would like to see two SLANZA people on the planning team, Adaire Hannah and Louise Robbie. (Confirm these names)

Any other comments should be forwarded to Liz Probert to be taken to a meeting on 16 December.

**PER:NA Update**

Adaire reported that the participating databases are online now. Negotiations with the Ministry of Education over funding are underway, but still confidential. It looks as if fees will be quite low.

**LIANZA NIS Report**

This is available online.

### **SLANZAK Request**

Adaire Hannah will fax the original fact sheets about SLANZA to NE members for comments and revisions, to enable her to update the information.

### **2004 Miniconference Update**

Gerri reported that Owen Marshall has agreed to be a keynote speaker, and while Paul Jennings's attendance is not yet confirmed, it is looking hopeful. Workshops will be conducted by invited people.

The AGM will be after lunch.

Dinner has been arranged for the Friday night (16 July).

The CLA day will be the following day (17 July) and Tania Batt and Lynley Dodd have been invited.

Advertising brochures will go out with membership invoices.

### **2005 Conference Progress**

The tentative theme is Forging into the Future.

The members agreed to \$8,000 seeding finance being made available to the organizing committee for the 2005 Conference. The committee will advise when this is required.

### **Business Cards**

Judi Hancock and Adaire Hannah will follow through on arranging business cards to be sent as membership cards when subscriptions have been paid.

### **Archives**

Pauline McCowan will draft a policy on archives and present it at the next face-to-face meeting.

### **Whitcoulls**

Niki Waterhouse outlined the background to the Listserv discussion on the discount offered by Whitcoulls. Whitcoulls has stated that the discount depends on the amount a school spends annually.

Niki proposed that SLANZA approach Whitcoulls for a 20% discount for members using the figures on spending on books from National Library and the Book Publishers for support.

Niki Waterhouse will write a draft letter and circulate it for comments.

### **Newsletter**

Adaire has the files and the photographs and hopes to have time to put the newsletter together next week.

The next newsletter will be in Term Two, and it had been agreed that we would pay someone to do it.

### **Meetings**

Face-to-face: 28/29 February Auckland (tentative venue: National Library)

Teleconference: May

Face-to-face: 16 July Hamilton

Please send agenda items for the February face-to-face meeting to Liz.  
Questions about conference sponsorship to Judi.  
Congratulations to Adaire on her appointment as full time teacher-librarian.

The meeting ended at 7.00pm