

**Minutes of the SLANZA National Executive Face-to-face  
Meeting National Library, Nelson  
Friday 14<sup>th</sup> – Saturday 15<sup>th</sup> July 2006**

<p><b>Present:</b> Johann Williams (President), Liz Probert (Past President), Niki Waterhouse (Administrative Officer), Dyane Hosler (National Library), Heather Manning (LIANZA), Jan Mathews (Waikato/BOP), Kaaren Hirst (Auckland), Karen Clarke (Aoraki), Adaire Hannah (Wellington), Di Eastwood (Te Tai Tokerau), Senga Watson (Otago/Southland), Joyce Richards (Central)</p>	
<p><b>Previous Minutes:</b> Niki Waterhouse moved that the previous minutes be accepted. Seconded Karen Clarke.</p>	
<p><b>Welcome:</b> Johann welcomed Senga Watson and Heather Manning to the committee.</p>	
<p><b>Matters arising from the minutes:</b> To stay on the agenda</p> <ul style="list-style-type: none"> <li>• Taonga</li> <li>• Student librarian qualifications</li> <li>• Secondary Principal's Conference</li> </ul> <p>Constitution – Liz PPTA is about to look at the contract including the Career Pathways and where TLs fit in The LIANZA remuneration survey won't be run again this year, but possibly next year Liz to update i2k and send to Niki Niki to change the name of the link to i2k Archives – Karen to contact Catherine Thomas and Jenny Carrolll about SLN archives. Also SLANZAK archives should be included. ERO – it is planned to have a panel discussion at next year's conference. In the meantime the Auckland committee will work on presenting a case for further action to be completed by the end of August, then circulated amongst the committee for discussion at the next f2f.</p>	<p>Niki Adaire Liz</p> <p>Liz Niki Karen</p> <p>Kaaren, Liz, Jill et al</p>
<p><b>Correspondence:</b> <b>Outwards:</b> Julie Moor to thank Rangī Ruru for the time and energy that Judi Hancock has contributed to SLANZA. Pat McKenzie for her work on the Awards Committee. <b>Inwards:</b> Invitation to the Launch of the Public Libraries Strategic Framework which was attended by Adaire. Invitation to the New Zealand Post Book Awards.</p>	

<p>Chris Archbold – thankyou for study grant          Julia Smith – thankyou for study grant          Sarah Fordyce – thankyou for the award to Rosemary Tisdall          Amanda Bond – thankyou for the Award of Merit for Promotion          Carol Jarman – suggesting that teachers could apply for a teaching fellowship under the Royal Society of New Zealand’s Science, Mathematics and Technology Scheme to study a library related project.          Storylines – thanking SLANZA for our support for Margaret Mahy’s 70<sup>th</sup> birthday.          Penny Carnaby – appointments to new Ministerial advisory bodies.          Kerry Franta – Screenrights award.</p> <p>The question was raised about copying to different formats.          A suggestion was made that there could be a national server for Clickview.          Joyce Richards <b>moved that SLANZA lobby the ministry of Education to cover the cost of copyright licensing for all formats for all schools.</b> Seconded Johann Williams.</p>	<p>Johann to write letter</p>
<p><b>Finance:</b>          Regional Chairs are to market SLANZA membership to non-members in term 4.          After considerable discussion about fee structure Niki Waterhouse <b>moved that the membership fee be increased to \$45 for the year 2007.</b> Seconded Di Eastwood. All agreed.          Niki Waterhouse moved <b>that the financial report be accepted.</b> Seconded Karen Clarke. All agreed          Johann Williams moved from the <b>chair that Liz Probert be paid \$1,000 towards the cost of attending the IASL conference in 2006.</b> All agreed.          Johann Williams moved from the <b>chair that Liz was unable to attend an international conference during her term as president, so this payment for the 2006 IASL conference is in lieu of the previously approved attendance at an international conference.</b> All agreed.          After a discussion about a member of ASLA attending a SLANZA conference Adaire Hannah moved <b>that a conference registration be made available to a member nominated by ASLA and that the charge will be against the conference budget.</b> Seconded Johann Williams. All agreed.          After discussion about whether or not to hold conferences annually and because of the difficulty of securing sponsorship Adaire Hannah moved <b>that SLANZA conferences be held biennially with no national mini-conferences held in alternate years.</b> Seconded Joyce Richards. All agreed.</p>	<p>Regional Chairs</p> <p>Niki</p>
<p><b>Membership:</b>          Aoraki – 156; Auckland – 170; Central – 63; Otago/Southland – 35; Tai Tokerau – 55; Waikato/BOP – 93; Wellington – 87; International</p>	



Our AGM was held on 6<sup>th</sup> May where Bev Hodges and Gerri Judkins were the guest speakers.

There will be a session on graphic novels by Wayne Mills and Jeremy Bishop on the 9<sup>th</sup> September.

#### Central

4 members were farewelled from the committee at the AGM – Andrea Thomson, Gaye Robertson, Frances Gibbons and Sue Nimmo.

Guest speakers at the AGM were Frances Salt and Diana Anderson; both from ERO to talk about the recently released report *Student learning in the information landscape*. It was felt by many at the meeting that issues such as adequate staffing; funding and resourcing weren't addressed by the report. It was felt that there was a need for a more prescriptive document such as *Learning for the future: developing information services in Australian Schools* which was published in Australia.

There will be a membership drive during terms 3 and 4.

Future activities include a mini-conference feedback session, information sharing session with LIANZA on professional registration, and a Christmas event.

#### Wellington

The AGM was held on the 29<sup>th</sup> June, where everyone was re-elected to the committee. Prior to the AGM, Violeta Apostolovski gave an informative presentation on Clickview.

Last term a meeting was held at Samuel Marsden Collegiate to discuss the Strategic Development plan.

Plans for term 3 include an Awards Dinner; presentation of principal's awards at Regional Principal meetings; and also a meeting on the ERO publication *Student Learning in the Information landscape* with Karen Sewell.

#### Aoraki

Johnann, Jude and Karen were invited to an evening event at the National Library to meet Penny Carnaby.

A wine and cheese/book buying evening was held at Paper Plus.

A PD day and AGM was held in May, attended by about 50 people, a very successful day.

3 people were sponsored by the region to attend the Nelson conference.

A list of people to act as relievers in school libraries has been organised.

The same was tried for a mentoring programme, but with less success.

During August there will be a mid-winter meal with Timaru people and a conference debrief with Ashburton people.

A membership drive was carried out with 250 letters going to non-member schools.

#### Otago/Southland

The AGM was held on 9<sup>th</sup> June in Dunedin. Four people travelled from Southland to attend. The University Bookshop had a buying evening for us. The new committee will now be chaired by Senga Watson in Invercargill.

<p><b>National Library Report:</b>  The Auckland National Library Centre will be moving to the Tamiki campus in 18 months time. Plans are underway in preparation for this move. The new Centre will be more than a School Services Centre; - it will also be a face to the National Library.</p> <p>The National Library has been heavily involved in successfully negotiating additional EPIC databases for schools. Schools will be sent information on this early in Term 3. Schools need to sign a letter of agreement in order to access the new databases, which include Encyclopaedia Britannica online.</p>	
<p><b>Standards</b>  After a discussion on standards in school libraries it was decided that schools should first be surveyed for the current situation. A questionnaire could be sent out with the National Library term 4 mailout. Liz and Dyane to work on the questions. Di will help to collate responses.</p>	<p>Liz and Dyane  Di</p>
<p><b>LIANZA Report</b>  <u>Professional Registration</u>  The Registration Taskforce is nearing completion of the following</p> <ul style="list-style-type: none"> <li>• A white paper explaining how a proposed registration scheme administered by LIANZA would work.</li> <li>• A white paper explaining the transition arrangements to be put in place for the proposed registration scheme</li> <li>• A schedule of costs for the scheme and the transition for those wishing to join up to the scheme.</li> <li>• The necessary rule changes LIANZA must make to administer the scheme and that approval will be sought from the LIANZA membership at the AGM at the LIANZA conference in Wellington on 10<sup>th</sup> October to proceed with the scheme as well as approval for the necessary rule changes it will require.</li> </ul> <p>A series of meetings is planned for August to October for members' consideration of these documents.</p> <p><u>LIANZA President</u>  The new president is Moira Fraser.</p> <p><u>Awards Committee</u>  LIANZA has announced the appointment of a new awards committee and the streamlining of the awards process. Sue Cooper will be chairing this committee.</p> <p><u>LIANZA Conference</u>  Registrations are now open for the LIANZA conference in Wellington from 8-11<sup>th</sup> October. Day one's programme could be of interest to SLANZA members.</p> <p><u>Library Week</u>  This will be held from 18<sup>th</sup> to 24<sup>th</sup> September 2006. Duncan McLachlan will be announcing the theme during the SLANZA conference. It is hoped that school libraries will have a more visible</p>	

<p>focus this year.  <u>People's network</u>          Concept is to make desktops and bandwidth available via public libraries, with a range of software packages, free of charge, to enable the digitally disadvantaged NZers to participate in the digital age. It is proposed that this will be tested in 35 libraries.</p>	
<p><b>EGG</b>          Current concerns include:-</p> <ul style="list-style-type: none"> <li>• Are enough people going to re-register?</li> <li>• Will the MOE continue to pay for schools?</li> </ul> <p>The next meeting will be on the 25<sup>th</sup> July          Joyce Richards will be the new SLANZA representative on EGG</p>	
<p><b>Any. Questions</b>          There will be a project overview meeting on Monday 17<sup>th</sup> July. The project is moving from the development phase into management mode.          Johann to ask Michaela about schools usage.</p>	<p>Johann</p>
<p><b>PPTA/ICT</b>          At the second to last meeting there was a presentation on the Nelson Loop. Subsequent to this meeting there has been a meeting to get a Loop established in Wellington with school libraries the initial focus. It is possible for Loops to be connected by a digital exchange.          The last meeting discussed ICT and Gender as some schools are concerned at the reduction of interest shown by girls in some of the senior computing science classes. It was noted that many girls are involved in ICT courses such as film and television, journalism and graphics. Involvement of Maori and Pacific Island students was also noted as a concern.          Career paths were discussed and teacher-librarians are one such option.          Jonathan Beveridge and Murray Brown from the Ministry attended for one agenda point. Discussion included Network Managers and technicians. There was an indication that the need for full time technicians would be reduced when networks were of a specified standard. While their workload may be reduced they will not be able to be dispensed with. The discussion also covered the topic of Ministry requirements for information and digital storage for student assignments. A solution is centralised virtual servers -- that is servers in a central area for all schools to use where someone/organisation is responsible for looking after them.</p>	
<p><b>NZEI</b>          Booklets outlining the current claims should arrive in schools by the start of term 3.</p>	

<p>Some of the claims include:-</p> <ul style="list-style-type: none"> <li>• Annualisation – 5% wage increase</li> <li>• Raising the petrol allowance to 62c</li> <li>• Qualifications to be based on level 5,6 etc</li> <li>• No claims for increase in qualification allowance</li> <li>• 1 week extra holiday for members only</li> </ul> <p>There is to be a paid union meeting in the 2<sup>nd</sup> week of term 3  Regional chairs to advertise these meetings.  Johann to encourage people to join via the listserv  The number of support staff has increased by 300% since 1990.</p>	<p>Regional chairs  Johann</p>
<p><b>Registration Taskforce</b>  If Professional Registration goes ahead we may need to revisit the study grant criteria.</p>	
<p><b>Newsletter</b>  To go into the newsletter:-</p> <ul style="list-style-type: none"> <li>• Regional reports</li> <li>• President’s report to the AGM</li> <li>• Conference reports</li> <li>• Library Week – Dee Brooker</li> <li>• Review of <i>We boost achievement – evidence-based practice</i></li> <li>• EPIC re-registration reminder</li> <li>• Advertise awards and study grants</li> </ul>	<p>Niki   Regional chairs  Johann  Niki  Dee Brooker  Niki to find  Niki  Niki</p>
<p><b>Awards</b>  Johann Williams moved from the chair <b>that the revisions to the awards be accepted.</b> All agreed.  Johann Williams moved from the chair <b>that Judi Hancock be appointed to the Awards Committee.</b> All agreed.  Johann Williams moved from the <b>chair that the awards be reviewed as required.</b> All agreed.  Adaïre is retiring from the awards committee and was thanked for all her work. The other members of the committee are Andrea Thomson, Susan Marshall, Dinah Warren and Dyane Hosler.  The IASL awards were discussed  The question was raised as to the timing of the awards with biennial conferences in the future. To be discussed at the next f2f.  Liz to advertise in the gazette  Niki to put on the website and in the newsletter  Johann to advertise on the listserv</p>	<p>Dyane to send the link to everyone   Liz  Niki  Johann</p>
<p><b>Study Grants</b>  Johann Williams moved from the chair <b>that SLANZA offers 5 study grants for the year 2007 for library qualification papers.</b>  All agreed.  Preference will be given to those people doing their first or final</p>	

<p>paper towards a library qualification.  Liz to advertise in the gazette  Niki to put on the website and in the newsletter  Johnann to advertise on the listserv  Niki to follow-up those people from last year who have not yet sent in their results.</p>	<p>Liz  Niki  Johnann  Niki</p>
<p><b>TOPNZ</b>  The contract expires on 31<sup>st</sup> August to contribute to this publication.  Johnann is to write 700 words on SLANZA.  Joyce to revise the section on school libraries, and will circulate an electronic copy towards the end of the process.</p>	<p>Johnann  Joyce</p>
<p><b>Auckland Conference</b>  Reasons for the financial loss include:-</p> <ul style="list-style-type: none"> <li>• Fewer Auckland people attended than expected</li> <li>• It coincided with the U-learn and IASL conferences</li> <li>• Less sponsorship money was received than was expected</li> </ul> <p>Conference kit to go on the website – Liz to ask Jill Stotter  A suggestion that there should be a national sub-committee just to deal with sponsorship.</p>	<p>Liz</p>
<p><b>Wellington Conference</b>  Adaire expressed concern about sponsorship  Johnann to write to Dave Speedy about sponsorship for the banner  Johnann to talk to Rob Arlidge about LIANZA's sponsorship  Niki to talk to auditor about the possibility of getting charitable organisation status.  Dyane to check if National Library will mail out 2007 conference flyers in term 4</p>	<p>Johnann  Johnann  Niki    Dyane</p>
<p>Meeting closed at 12.40pm  <b>Next Meeting:</b> 16-17 September in Wellington</p>	