

Minutes of the SLANZA National Executive Face-to-face Meeting Rangi Ruru Girls' School, Christchurch Saturday 18th – Sunday 19th February 2006

<p>Present: Johann Williams (President), Liz Probert (Past President), Niki Waterhouse (Administrative Officer), Jo Williman (National Library), Michaela O'Donovan (LIANZA), Judi Hancock (EGG rep.), Jan Mathews (Waikato/BOP), Kaaren Hirst (Auckland), Karen Clarke (Aoraki), Adaire Hannah (Wellington), Di Eastwood (Te Tai Tokerau), Bridget Schaumann (Otago/Southland), Joyce Richards (Central)</p>	
<p>Apologies: Dyane Hosler</p>	
<p>Previous Minutes: Niki Waterhouse moved that the previous minutes be accepted. Seconded Michaela O'Donovan.</p>	
<p>Matters arising from the minutes: Taonga – Di showed us examples of work that a woman in Northland does. Will come back to this later depending on the finances. Johann still to write to Min. of Ed., Nat. Lib. And Curriculum Corp. Student Librarian Qualifications – still to inquire - NZQA Brochure – going to the printer on Tuesday (21/02) – 2,000 will be printed. PPTA – nothing further at this stage. ERO and the Ministry have seen the paper. ICT meeting on the 24th March Secondary Principal's Conference – Adaire still to follow up. SIGs – all has gone quiet. Constitution – Johann and Liz to look at. As the constitution is in the public domain it would be OK for other organizations to look at it. Adopt-a-Librarian project in Tonga – The quality of book donations to Tongan school libraries was unsatisfactory. What they really need is library training.</p>	<p>Johann Niki Adaire</p> <p>Adaire</p> <p>Johann & Liz</p>
<p>Correspondence: Outwards: Jeannie Skinner Gerritje Galloway Inwards: Kerry Franta – proposed new SLANZA award see minutes on p. 7 LIANZA discussion document – <i>Professional future for the New Zealand Library and Information Profession</i> Pat McKenzie – letter of resignation Catherine Birt – thank-you for study grant Rosemary Dunnell - thank-you for study grant</p>	<p>Johann to reply to Pat thanking her for her contribution to</p>

Gerry Galloway - thank-you for study grant	the Awards committee
<p>Finance: Two people still to be paid for their study grants. What are the obligations to SLANZA for study grant winners? When will we receive financial information from the Auckland Conference? To manage travel expenses it was suggested that an account be opened with a travel shop. F2F meetings should be longer taking into account travel arrangements for the people who live further away. There should be a F2F meeting when there is an AGM. Airfares should be booked as early as possible to get the cheapest flights available. For those with credit card problems, Niki will book for them. Problems with Otago/Southland bank account After consideration of accounts and in light of the fact that the regions are currently wealthy Niki Waterhouse moved that the regions will be paid their annual Raeco grant and may apply to National Executive for extra funding up to \$500 subject to availability of funds. Seconded Joyce Richards. All agreed. All finance motions and decisions to be in one place Niki Waterhouse moved that the financial statement be approved. Seconded Kaaren Hirst. Niki Waterhouse moved that the accounts be approved. Seconded Di Eastwood. All agreed. Niki Waterhouse moved that the Wellington 2007 Conference receive an additional \$4,000 seeding money. Seconded Karen Clarke. All agreed.</p>	<p>Liz to email Niki the study grant letter Liz to follow up with John Fowler Niki to look at</p> <p>Niki to sort with Bridget</p> <p>Niki to draw up basic guidelines and application requirements. Niki to organise financial info into one place</p> <p>Niki to arrange payment</p>
<p>Membership: Total membership at the end of 2005 was 705 Concern that there is anecdotal evidence that there is a decline in library staffing of 20%. All the more reason for library staff to be members of SLANZA and NZEI or PPTA.</p>	
<p>Website: To be put on the website: Study grant awardees Activities for Margaret Mahy's 70th birthday National Library guides Note on front page about pay increases Advocacy link on links page Link to NZEI payscales Linkless URLs for conference organisation kit and information kit for new NE members.</p>	<p>Niki</p> <p>Jill Stotter Jo to ask permission</p>
Administrative Officer:	

<p>Johnann moved that SLANZA continues to employ Niki Waterhouse as Administrative Officer. Passed with acclamation. Niki thanked.</p> <p>Johnann moved that the Administrative Officer's pay be paid in line with the support staff January 2006 increase. All agreed Schedule A of the Administrative Officer's contract needs to be amended to reflect the additional duties of the newsletter and secretary portfolios.</p>	<p>Niki to amend contract and circulate for approval</p>
<p>Regional reports:</p> <p><u>Wellington</u> Accounts will be audited on 21st February At the end of last year the New Zealand Book Council ran a meeting on <i>Wordspace: connecting students and writers through technology</i> which is a joint project with CWA where students are connected with writers through videoconferencing. Wiremu Grace will be talking to us on the 9th March to talk about Maori resources on TKI. The theme for the '07 Conference is <i>Intersections: collaborative Forces.</i></p> <p><u>Waikato/BOP</u> A joint meeting between SLANZA and LIANZA was held on the 20th September for James Herring. It was an entertaining and challenging seminar. The Christmas gathering was a lunch at the Loose Goose in Tirau followed by some shopping. The first committee meeting of the year was held on the 12th Feb. Concern expressed about retaining and increasing the membership of the region. A bookmark will be produced with the website and regional committee names and positions which will be handed out at all network meetings. The program for the year: Term1 – coffee combos with local libraries with a view to forging closer ties. Term 2 – AGM on the 6th May at Rotorua. Bev Hodges will speak on Information literacy followed by Gerri Judkins speaking on how she has implemented some of Bev's suggestions. Term 3 – A session on copyright and hands-on-practical librarianship aimed at primary librarians. Term 4 – Library trails.</p> <p><u>Te Tai Tokerau</u> The end of year get-together was held on the 14th December. Refreshments was followed by some book buying at Books 'n More. The AGM is planned for March when the committee will move back to Wangarei. We are busy organising WOW (Words on Wheels) – authors in schools at the end of the month. It has been suggested that we join with the Auckland region for a weekend workshop with authors.</p> <p><u>Otago/Southland</u></p>	

<p>For the last meeting in 2005, Mary Rogers (RTL) spoke to us about resources for students with a very low reading ability. SLANZA was involved in a session at the public library to look at the remote access they have set up and to give feedback on the new website.</p> <p>A buying function is planned where it is hoped that out-of-town people will be billeted by Dunedin members during a week-end in May.</p> <p><u>Central</u></p> <p>The last meeting for 2005 was held on the 29th November followed by a Christmas do.</p> <p>Planning for this year is underway – includes visits to outlying areas and a combined LIANZA/SLANZA event in Palmerston North. Plan to focus on increasing membership. Regional newsletters are going out once a term.</p> <p><u>Auckland</u></p> <p>The last meeting for 2005 held at Mt Eden Normal School featured Lyn Walker who presented a session on story telling.</p> <p>The committee has brainstormed ideas for Jill Stotter to include in her Margaret Mahy Day activity package.</p> <p>A joint event with Tai Tokerau is planned.</p> <p>It is also planned to provide PD on presentation skills.</p> <p><u>Aoraki</u></p> <p>The last of 3 conference feedback sessions was held at Medbury School on the 14th September.</p> <p>The Christmas function was drinks and nibbles at St Marks Primary School with retail opportunities.</p> <p>A PD day with the AGM is planned for May. It is planned that sessions from this PD Day will be repeated in South Canterbury. A mid-winter dinner in South Canterbury is also planned.</p> <p>A mentoring scheme to help people new to school libraries is planned.</p> <p>250 people have visited the Aoraki blog.</p> <p>The Top of the South committee is well organised for the mini conference in July.</p>	
<p>National Library</p> <p>Jo Williman made the observation that we are working in a much more collaborative environment than years ago</p> <p>Michaela O'Donovan made the observation from an outsider's perspective that SLANZA can do things that the National Library cannot, due to the fact that it isn't a government organisation – particularly in the area of advocacy.</p> <p>Johnann Williams met with the Christchurch advisers recently. SLANZA has been advised to apply for information.</p> <p>Johnann Williams moved that SLANZA formally request access to and the use of National Library statistics for SLANZA's use on the understanding that no individual school be identified. This is to inform SLANZA policy and direction. All agreed.</p> <p>Johnnan, Judi and Karen have been invited to the National Library in Christchurch to meet with Penny Carnaby.</p>	

<p>LIANZA and public library update:</p> <ol style="list-style-type: none"> 1. The LIANZA Taskforce on Professional Registration has now agreed to implement a professional registration structure for the library and information profession. Please see LIANZA website www.lianza.org.nz for details and copies of the consultation submissions. This may have ramifications for SLANZA members. 2. The LIANZA Vice-President Keith Webster is to take up a position with the University of Queensland. Succession for LIANZA president role is yet to be decided. 3. LIANZA is running a series of professional development workshops in conjunction with KnowWhere consulting. These cover such topics as business case writing and report writing, customised to the library context. They have been advertised on the listservs and may be of interest to SLANZA members. 4. LIANZA is also pleased to announce the return of the Leading from Any Position workshops run by Schreiber Shannon. 5. Remuneration Survey: LIANZA is publishing the results of this survey on its website and confirms that if SLANZA wishes to provide these free to its members LIANZA requires that access is provided through a secure portal to members only or the document is emailed direct to members. 6. The consultation process on the Strategic Framework for Public Libraries has been completed, with overwhelming support for the direction of the Framework. The final Framework document is due for publication in early March. 7. Support for the Strategic Framework for Public Libraries has resulted in an expression of interest for funds to establish the first stage of a New Zealand People's Network in New Zealand public libraries being made to the Community Partnership Fund. Based loosely on the UK model, this initiative would provide a network of free internet connected devices together with selected content made available via a shared portal in public libraries throughout the country. The underpinning aim of this proposal is to enable access to the electronic world to digitally disadvantaged New Zealanders. 8. LIANZA Conference 06: Next Generation Libraries: He Whakamua Huarahi: planning is well underway; the programme will contain much content of interest to SLANZA members, particularly in the areas of information literacy and marketing. 9. Wellington City Libraries has offered to host and organise the 06 North Island Children's and Youth Specialists' Seminar in November 06. This will include both practical and inspirational sessions and SLANZA members are encouraged to check out the programme when it becomes available. 	
<p>EGG</p> <p>There should be an announcement shortly about the new datasets to be included in EPIC.</p> <p>The process of choosing was very involved with a huge amount of attention to detail.</p>	

<p>Judi Hancock announced her resignation from EGG due to other commitments. She acknowledged the support that Rangi Ruru has given to her for this role. Adaire Hannah will fill-in until the SLANZA AGM in July. Formal vote of thanks to Jude for all her work on EGG and the SLANZA National Executive. Acclamation</p>	
<p>AnyQuestions.co.nz: Year one completed with some 8,000 transactions and 5,000 searches on the FAQ database and queue numbers greater than the service could manage for much of the year. While many of these transactions were highly successful, a significant number were unsatisfactory, for technology reasons. The level of interest does demonstrate a significant demand.</p> <p>Staff skill is continually improving and our focus for 2006 will be in developing our operators into a nationwide online reference community.</p> <p>Four new libraries have joined the service, enabling us to offer 4 librarians for most hours. The te reo Maori hour has shifted to become 2-3pm Monday to Friday.</p> <p>Promotion this year will be a rolling mailout to 20 schools and 10 public libraries per month, with stickers and promotional silicone wristbands, to maintain awareness while avoiding a spike in demand.</p> <p>We have commissioned research into learning outcomes of the service and usability, via the Ministry of Education. An MLIS student is also researching how students ask questions in this online environment.</p> <p>Challenges:</p> <ul style="list-style-type: none"> • very low penetration of broadband in NZ homes has impacted transaction times, queue times, customer satisfaction and software performance • service opening hours which match customer preference. 	
<p>PPTA/ICT The first meeting for this year will be on the 24th March.</p>	
<p>NZEI The first meeting for the year will be held on 24th February. Johann, Kaaren, Adaire and Joyce met with Neil Hammond and Michelle Magurian in early December. Support staff members have reached 10,000. SLANZA and NZEI will keep communicating.</p>	

<p>ERO The ERO report is still to be published.</p>	
<p>Awards It was felt that the criteria need to be tightened for the research award and the information literacy award. For the research award the person would have to present a refereed paper at a conference or have a paper published in a peer reviewed journal. As yet there have been no nominations for the research award. The Information literacy award needs to be peer reviewed and be seconded by a person outside the school of the nominee. Johnann Williams moved that the awards committee review the criteria of the research and information literacy awards and report back to the National Executive. The awards committee have made a recommendation on the membership requirement. Adaire Hannah moved that where membership is a requirement for nomination/application for a SLANZA award, the minimum period of membership be two consecutive years and must be a current member. Seconded Jude Hancock. All agreed. The awards committee have also recommended a new award for Library Support Staff. Adaire Hannah moved that a new SLANZA Award to recognise Library Support Staff be established for 31 October 2006. Seconded Jan Mathews. All agreed. General discussion on excellence criteria. Adaire Hannah proposed that the National Executive confirms the Awards Committee's recommendations for awards. Seconded Karen Clarke The deadline for 2007 awards would be 31st October. Adaire Hannah will be resigning from the Awards committee and has suggested that Brian Waddell be her replacement. Screenrights are proposing a new award for Promotion of Media Literacy for Teacher Librarians with prize money. This will be considered by the awards committee</p>	<p>Awards Committee</p> <p>Adaire to approach Brian Johnann to write to Kerry Franta with questions</p>
<p>Study Grants 13 were awarded - 5 to secondary people and 8 to primary. Awardees to be published in the newsletter and on the website.</p>	<p>Niki</p>
<p>Newsletter The last newsletter went out by email due to time constraints. Problems with hotmail accounts. Next deadline 7th April, so that the newsletter will be out early in term 2. To be included: Chair's report Regional reports Remuneration Survey</p>	<p>Johnann Regional chairs Liz</p>

<p>NZEI Nelson 2006 conference EPIC Study Grants Professional Registration Dyane Hosler's tools Storylines dinner – Sarah Fordyce Last newsletter to go on website with a note to the listserv.</p>	<p>Kaaren Dinah Jude Niki Liz Dyane Niki to contact Niki</p>
<p>Remuneration survey The report is free to members of SLANZA. It will be posted on the LIANZA website in a passworded area. Some SLANZA members are not members of LIANZA, so the report should be on the SLANZA website as well. It was suggested that we could have an unlinked URL.</p>	<p>Niki to contact LIANZA webmaster</p>
<p>Registration Taskforce Nothing to report. Submissions are available on the LIANZA website.</p>	
<p>Curriculum Alignment Project A project which it is hoped will align the goals and expectations of the secondary and tertiary education sectors. The information Literacy Report is now published and available from Glynis Shields. Teachers of yrs 12 , 13 and 1st year tertiary students as well as the students themselves were surveyed with regard to their information literacy skills. One of the conclusions from the report is that there is a huge gap between what students thought they could do compared to what they could actually do. Teachers were unwilling and not confident in using the librarian as a resource and this was a reason for teachers to drop research components of their curriculum areas. All the more reason to market ourselves and brush up on our inter-personal skills.</p>	
<p>I2k Liz Probert presented her information literacy model. Discussion on the need for consistency across the curriculum. The powerpoint is to be put on the website with undisclosed URL. Vote of thanks to Liz. Ministry should be informed once the document is available on the SLANZA website. Ataire mentioned that Multi-Serve Education Research Trust is an organisation that we could approach for research funds.</p>	<p>Niki</p>

<p>Strategic Plan Several changes were made to the strategic plan. Update to go on the website. Regional meetings should be held to discuss the plan, particularly parts 3, 5, 6 and 7.</p>	<p>Regional Chairs</p>
<p>2006 Conference – Nelson 13-14 July Sponsors include Raeco, World Book, Proquest and Softlink. Fuji Xerox are supplying a photocopier. The main venue is Trailways. Delegates will be responsible for booking their own accommodation. Trailways have reserved rooms until the 12th June. The draft programme will be confirmed in the next two weeks. The conference dinner will be at Trailways with an MC and a band. There will be no guest speaker. The two keynotes are Bridget Lowry and Barbara Braxton. The AGM will be held at the end of the conference on the 2nd day. Awards will be presented before the last keynote speaker. F2F will follow the AGM and run into the next day (Saturday 15th). There will be 4 workshop sessions, 3 on the first day and 1 on the second. Presenters won't be paying a registration fee. The question of remuneration for the organising committee was raised. It was felt that this was not necessary as the workload is well spread across the committee and all expenses are being claimed. Niki Waterhouse proposed that one night's accommodation and travel costs be paid for NE members to attend the AGM. Seconded Judi Hancock. All agreed. The question of whether both the retiring NE members and incoming NE members should both attend the AGM was raised. Johann suggested that it should be optional for the retiring members. Issues surrounding free conference registrations need to be revisited.</p>	
<p>2007 Conference – Wellington Concern expressed at the cost of conference organisers. Quotes ranged from \$25,000 to \$38,000 based on a third to half of the registration fee. The organising committee is doing 90% of the work Greater input required from NE as to content. Would it be possible to approach Raeco to sponsor banners. The programme is taking shape. Sponsorship document is almost finalised. Conference to be held at Wellington High School on three floors. Design brief for the conference graphics will be given to secondary school design students in the Wellington region. Students will be able to use this work for their own portfolios. There is a range of accommodation around Wellington High School. Ataire Hannah proposed that the regional committee responsible for organizing a biennial national conference to</p>	<p>Ataire to approach Raeco</p>

<p>consult with the national Executive about potential plenary speakers. Seconded Judi Hancock. A register of keynotes to be put together by the National Executive.</p>	NE members
<p>Margaret Mahy's 70th birthday Judi Hancock proposed that the national organisation of SLANZA donate funds to the official celebration of Margaret Mahy's 70th birthday to be held on March 11th 2006 in recognition of her services to children's literature and school libraries. Seconded Di Eastwood. All agreed. Judi Hancock also proposed that \$100 be paid from the national account for the above occasion. Seconded Kaaren Hirst. All agreed.</p>	
<p>Taonga The decision on this deferred due to lack of funds.</p>	
<p>Archives After a discussion on where archives should be kept, what should be kept and who should be responsible Karen Clarke offered to be the National Archivist for SLANZA.</p>	
<p>Raeco Cheques will be posted to the regions in the next week.</p>	Niki
<p>For next meeting's agenda Financial assistance to SLANZA members presenting papers at other conferences. Issues surrounding free conference registrations.</p>	
<p>Meeting closed at 1.25 pm Next meeting: 14-15 July in Nelson</p>	